



# COMMUNICATION APPS

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*June 12, 2018*

**UPDATES?**



**Apple iPhone**  
User Guide

# IPHONE/IPAD USER GUIDE FOR iOS 11.4

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*[https://support.apple.com/  
manuals](https://support.apple.com/manuals)*



*iOS 11.4*

Most of the new arrivals seem incapable of conversation. They just stare at their hands in despair.



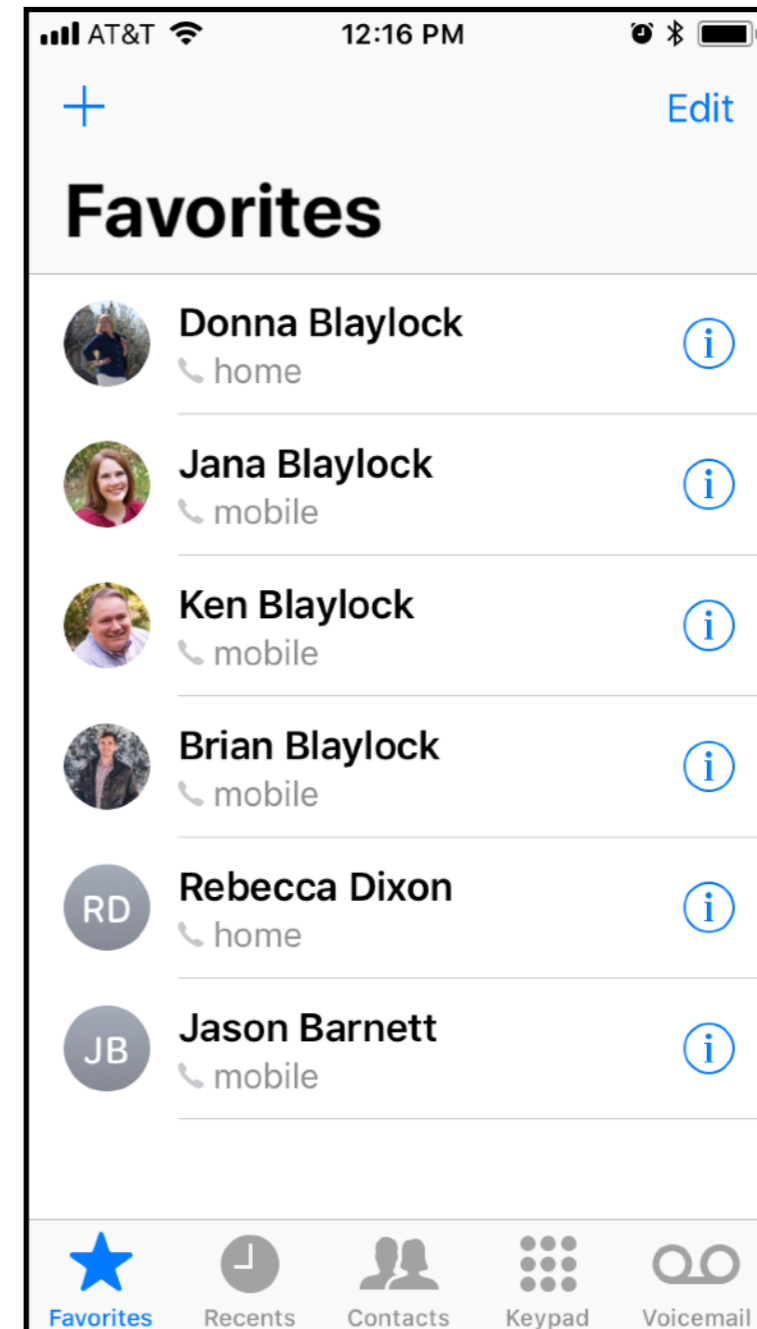


**PHONE APP**

# FAVORITES




- ▶ To add favorites, go in to the contacts, then tap on the name of the person you want to add, then scroll until you see “Add to Favorites.”
- ▶ You can rearrange your favorites by tapping “Edit” on the favorites screen. Drag the 3 bars on the right to the location you want it to be. Tapping the Red circle will delete the contacts from favorites.

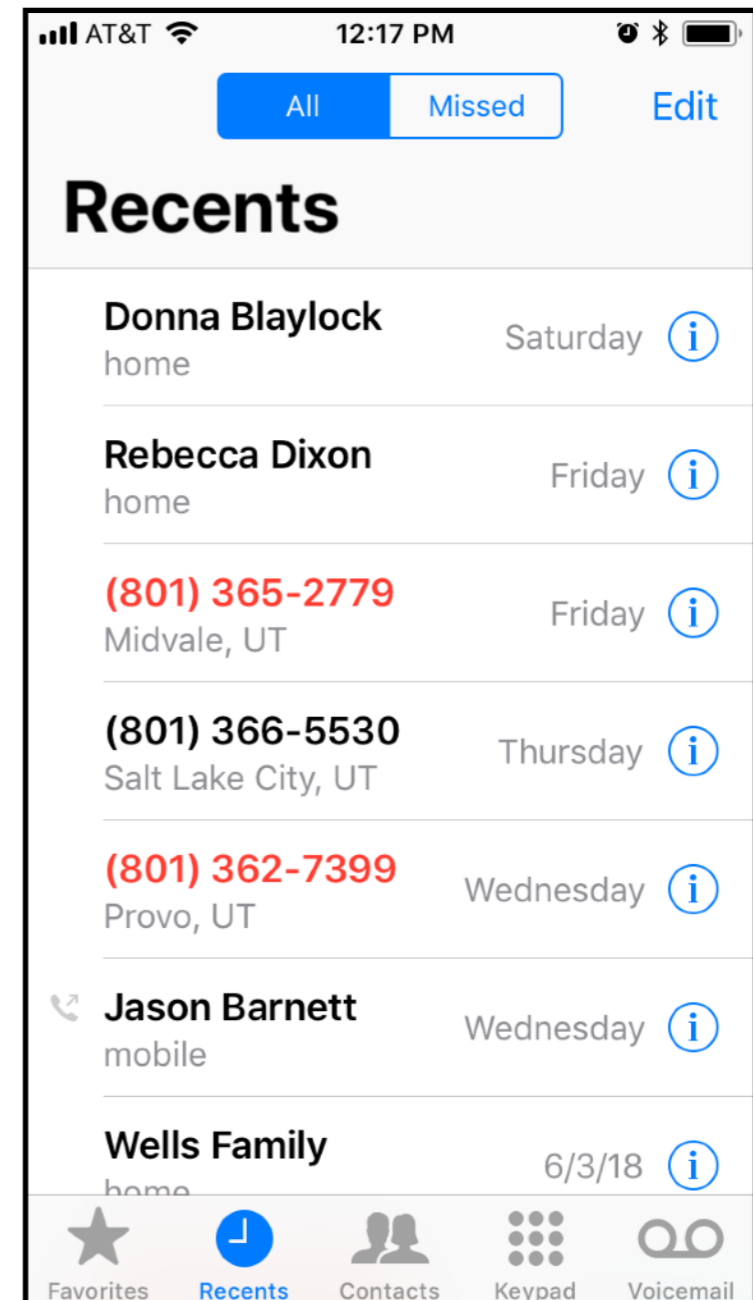




# RECENTS



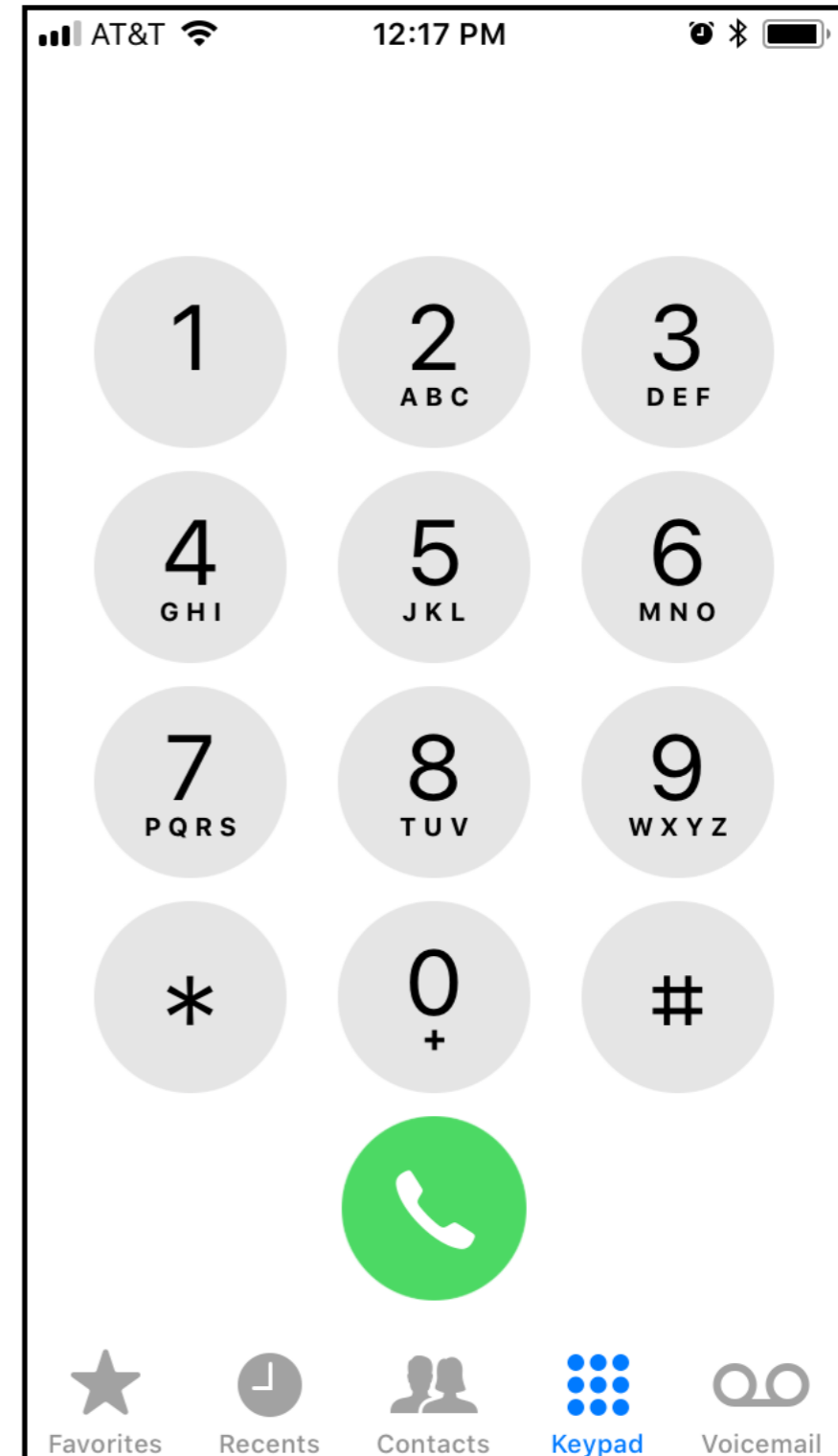
- ▶ These are the recent calls that you have had, whether you called them, they called you, or you missed their call.
- ▶ If you called them, there will be this icon to the left: 
- ▶ If they called you, there won't be an icon.
- ▶ If it is a missed call, it will be red text.



# KEYPAD



- ▶ This is just like your standard Keypad

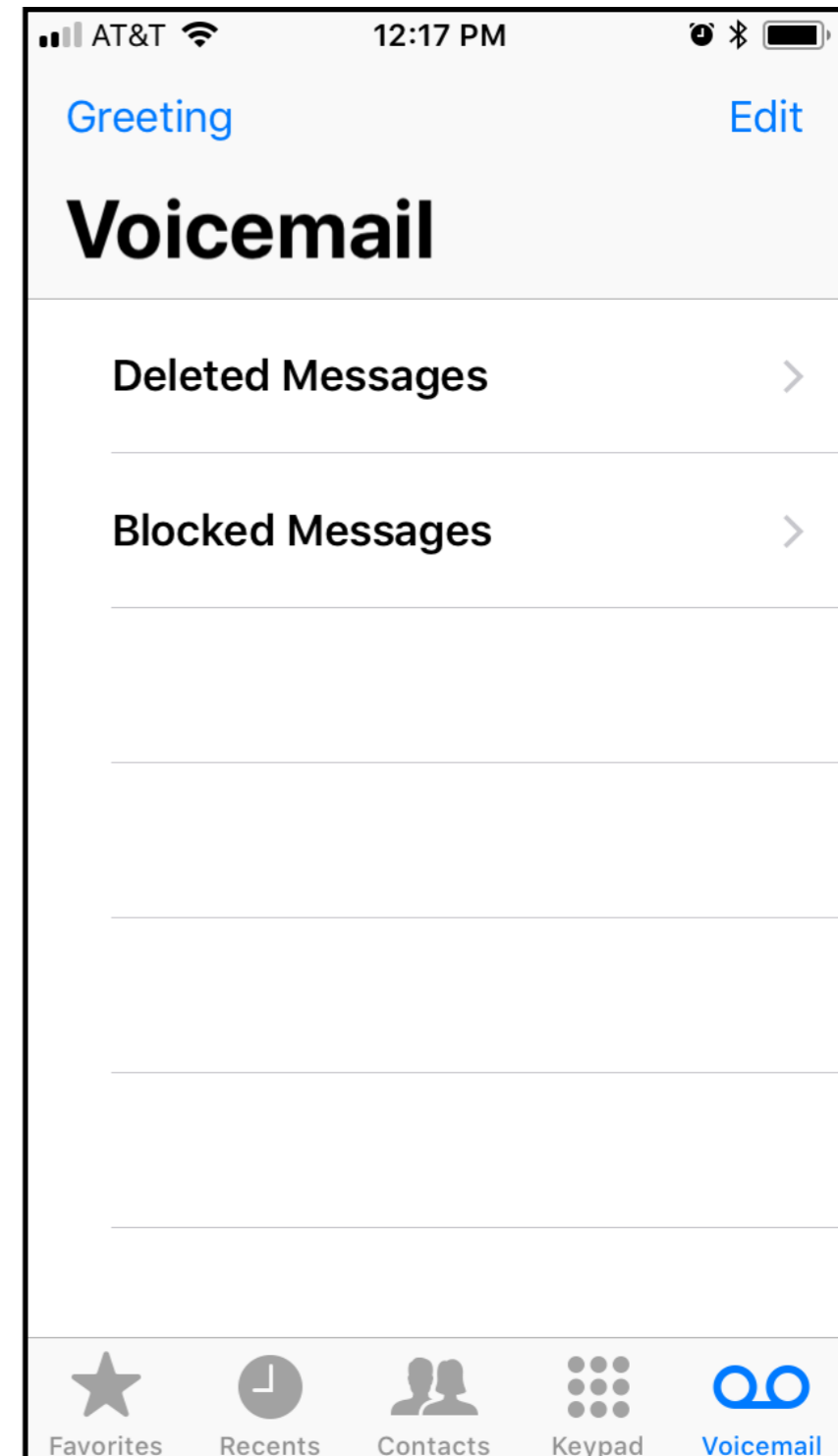




# VOICEMAIL



- ▶ Voicemail is hard to say how it will work. This depends on your carrier. Yours will most likely work and look different than mine since I am on a odd plan. For setting up your voicemail, contact your carrier network, or search it on Google.



# MAKING CALLS



- ▶ Making calls gives you a little more flexibility on a smartphone than some other standard phones. Options Include:

i.Mute

ii.Keypad

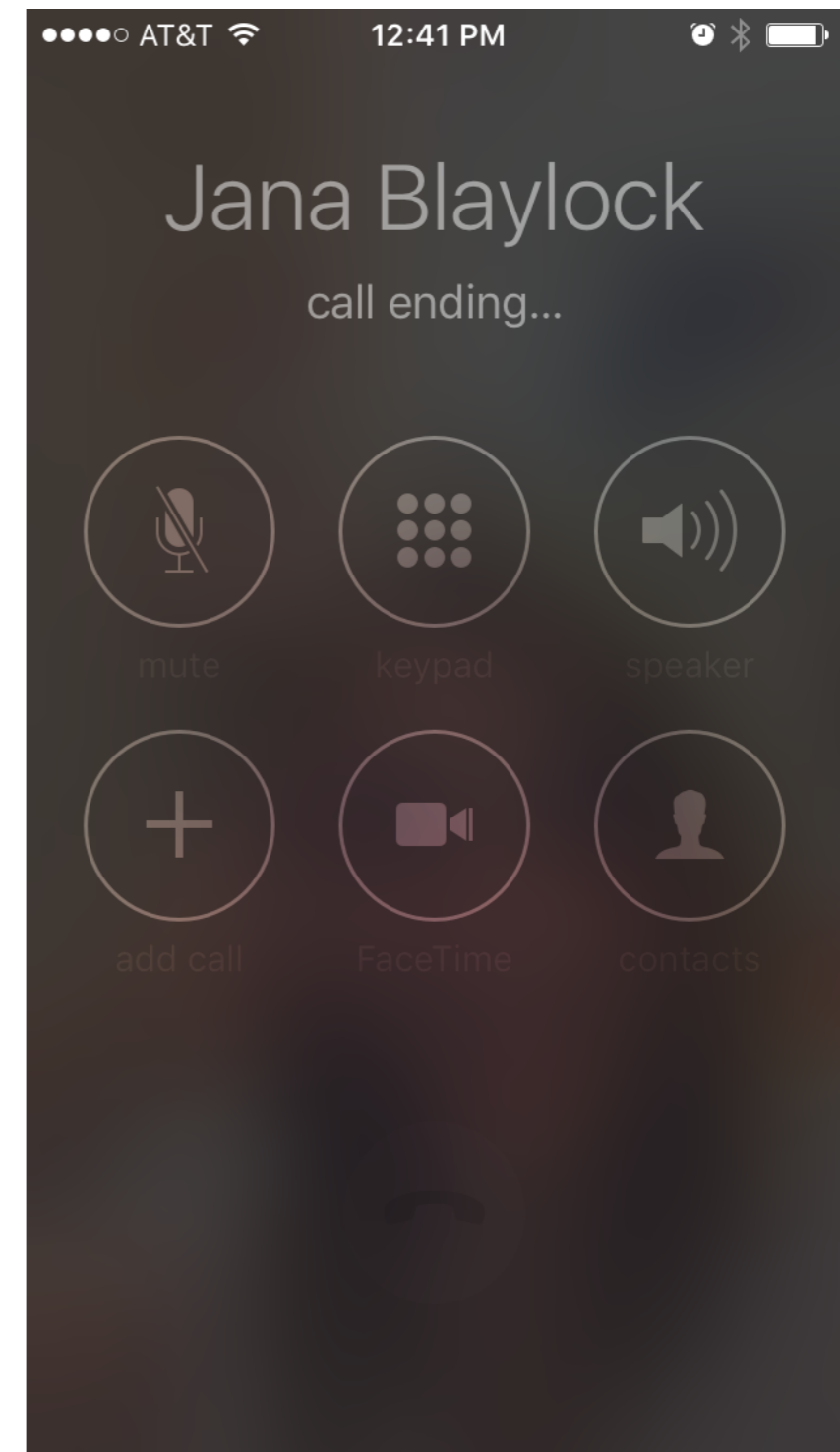
iii.Speaker

iv.Add Call

v.Face Time

vi.Contacts

- ▶ You are able to use your phone while on the phone as well.



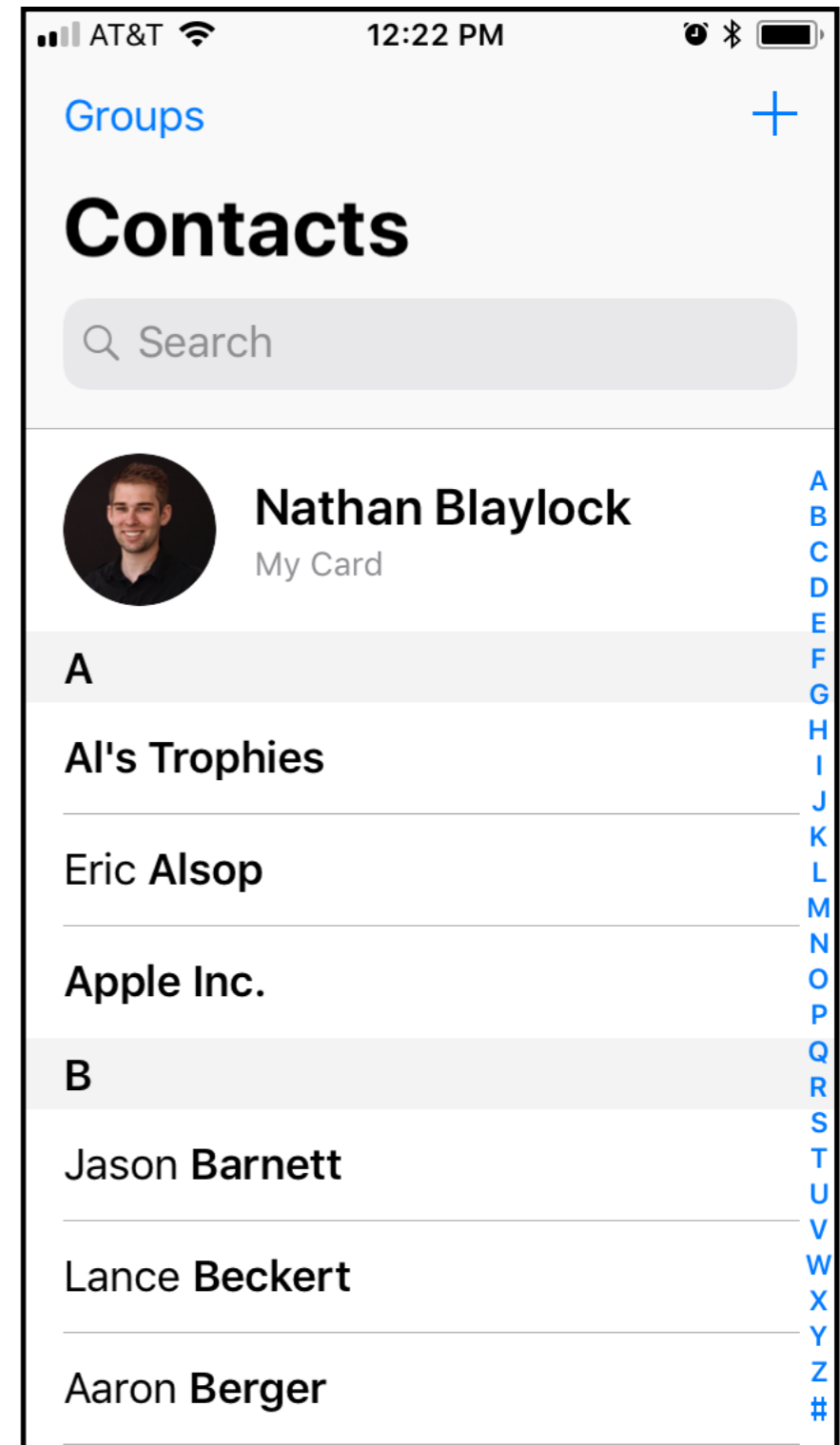


# CONTACTS APP

# CONTACT OPTIONS



- ▶ Can have multiple accounts if you want.
- ▶ Block Contacts (Can't do this in the "Contacts App")
- ▶ In the settings app, you can tell contacts how to organize your contact list, such as:
  - i.Firstname, Lastname
  - ii.Lastname, Firstname



# EDIT CONTACTS



▶ Things you can add:

i.Names

ii.Phone Numbers

iii.Emails

iv.Change Ringtone

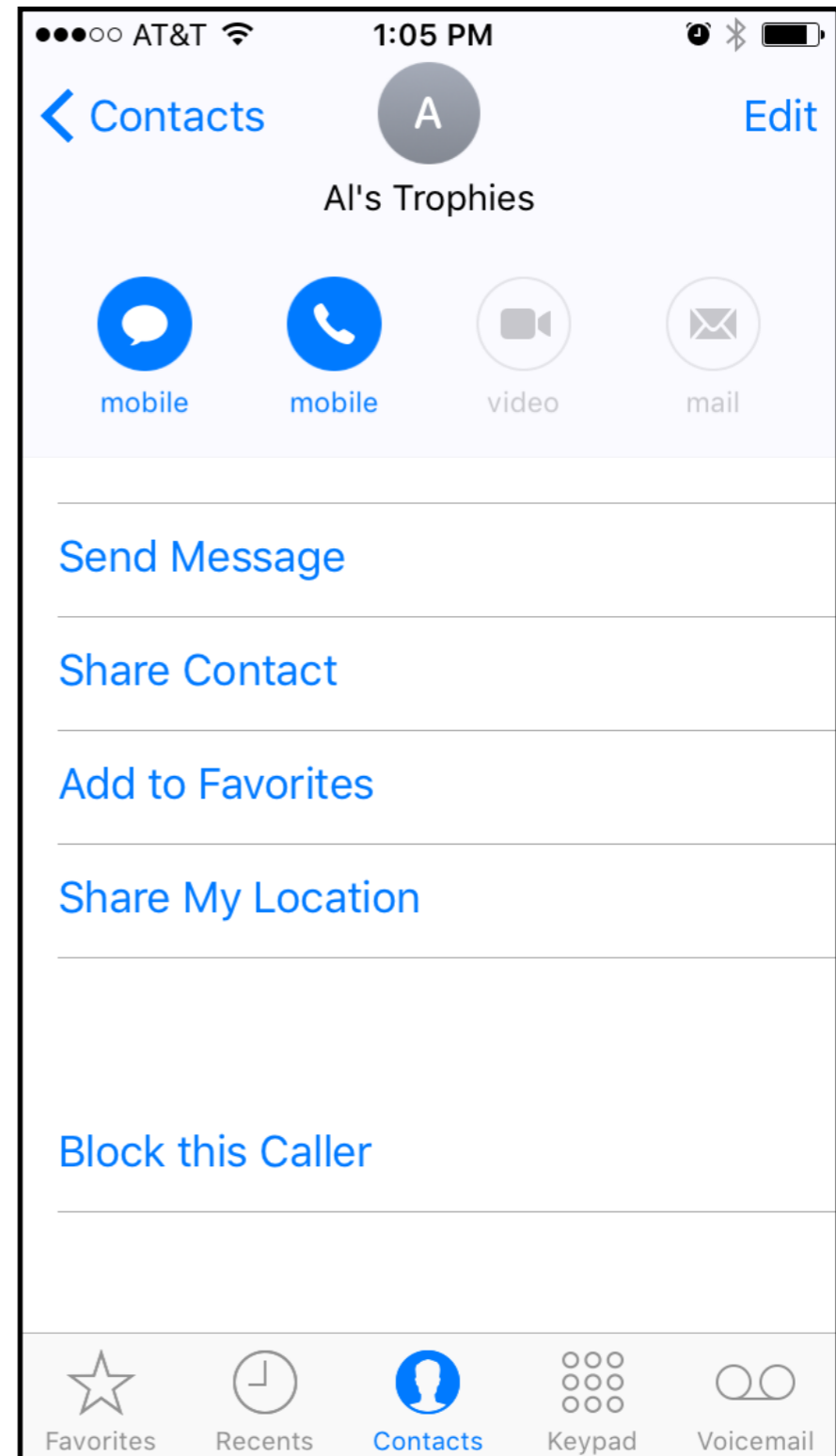
v.Website

vi.Address

vii.Birthday

viii.Notes

ix.Etc





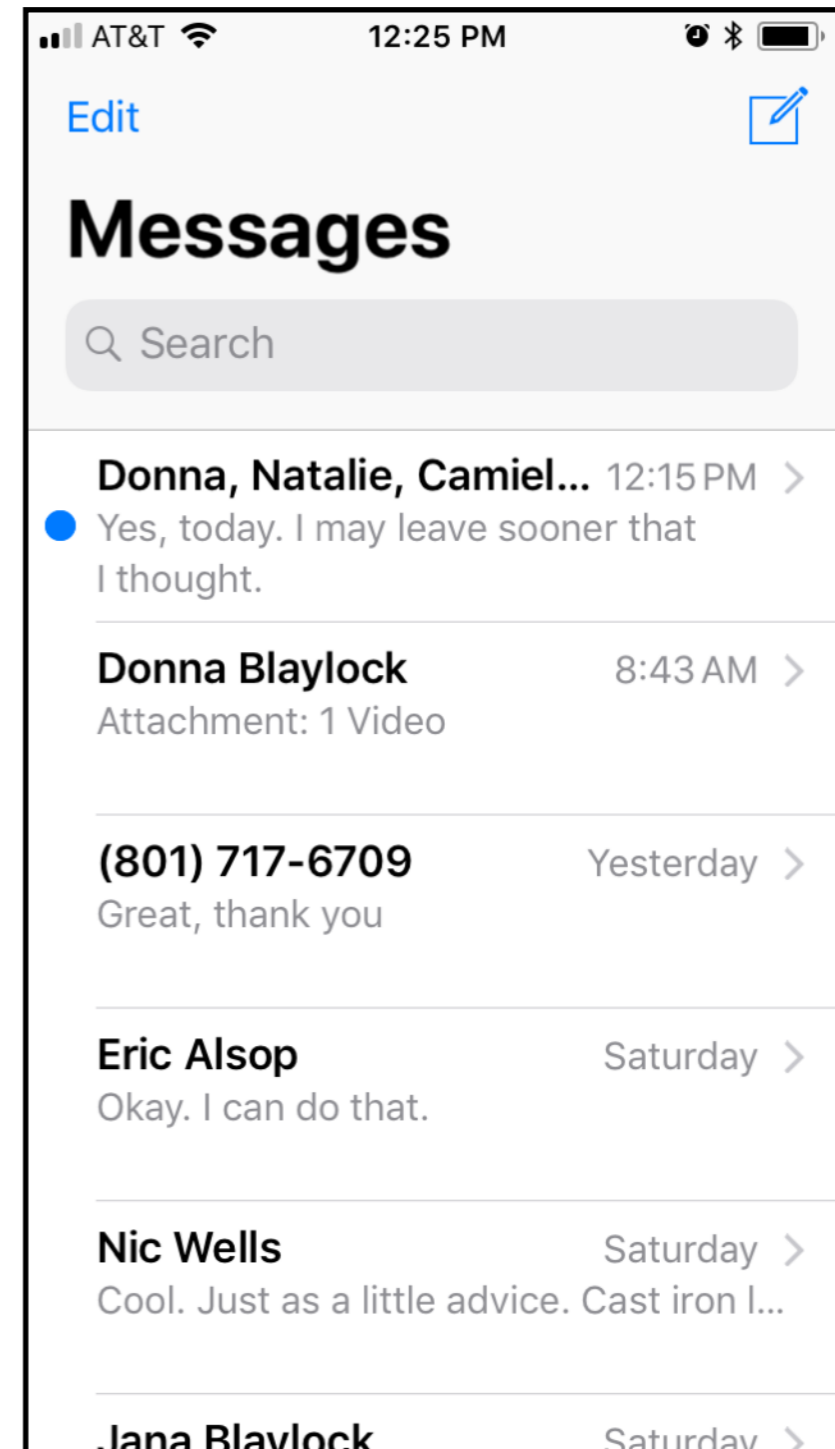
**MESSAGES APP**



# MESSAGES HOME SCREEN



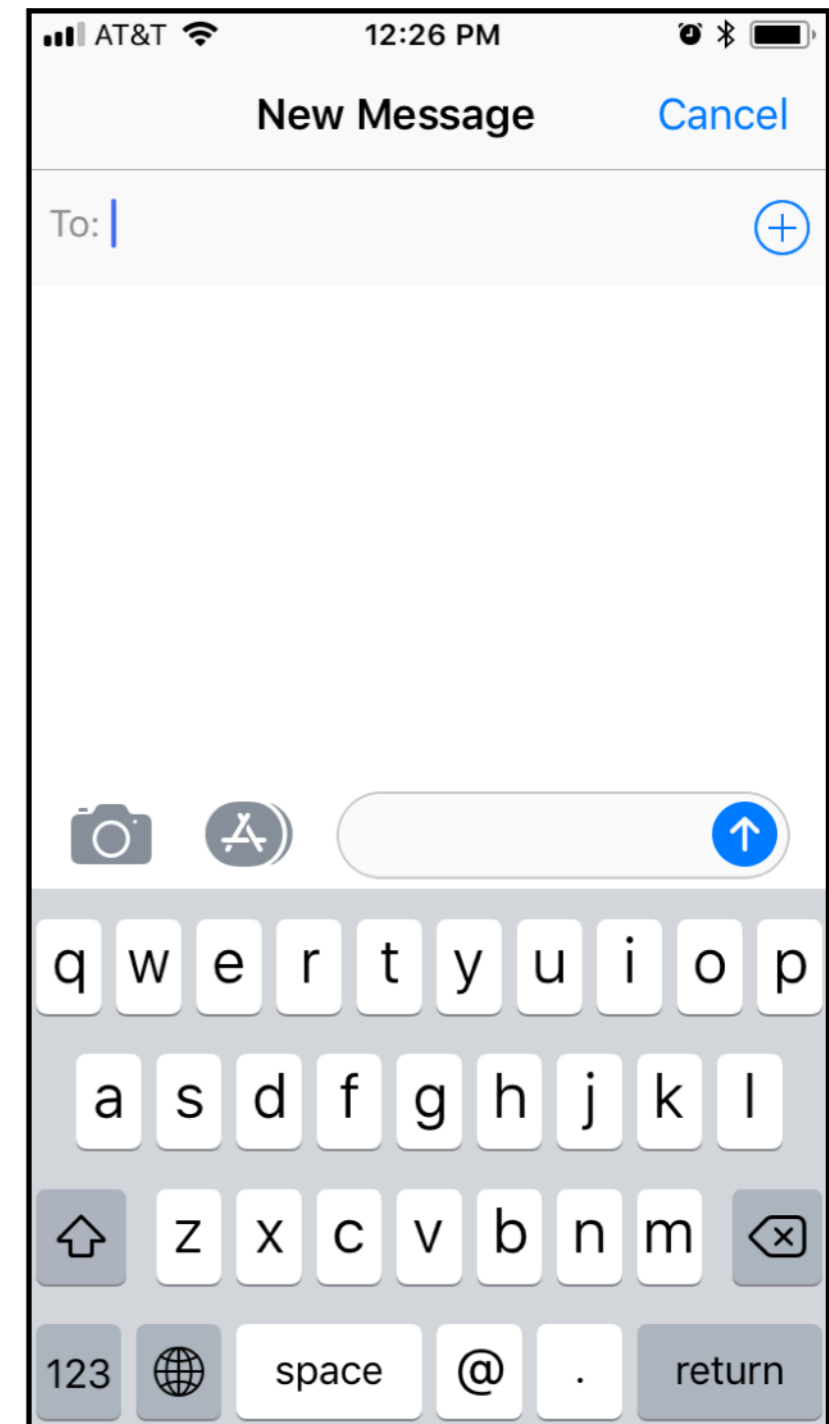
- ▶ This is the home screen that shows all of your conversations.
- ▶ To start a new conversation, tap the pad and pencil icon on the top right corner.
- ▶ To delete conversations, tap “Edit” and select the messages, then delete them.



# STARTING A MESSAGE



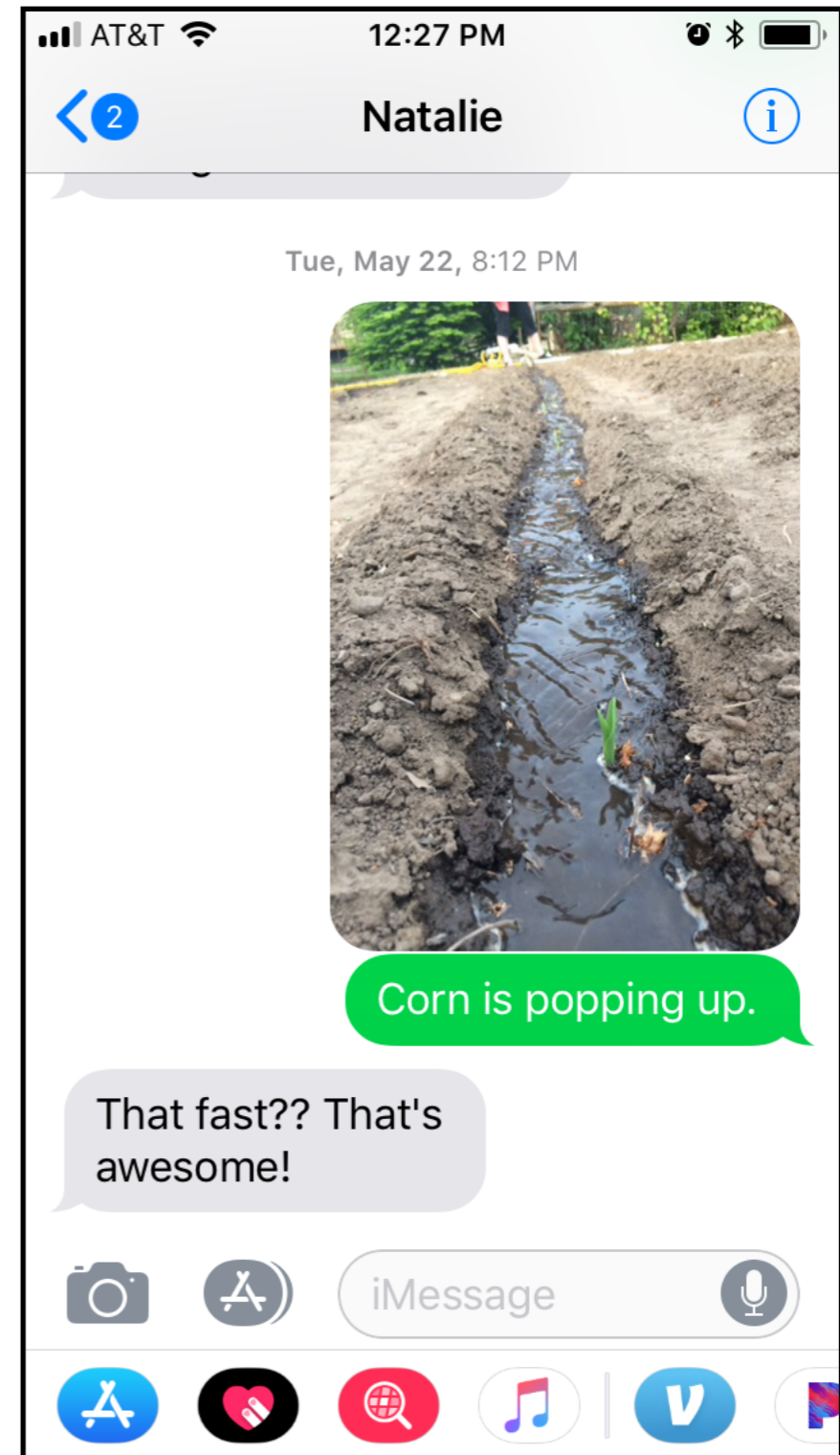
- ▶ When you start a new message, you can simply type the name if the contact exists, or the number in the “To:” field.
- ▶ You can also tap the “+” symbol to open your contacts.



# ADDITIONAL OPTIONS



- ▶ Tap one of the 3 icons to give messages a little flair. (This works best if the receiver also uses iMessages).
  - i.Camera
  - ii.Drawings
  - iii.Apps
- ▶ Tap and hold a talk bubble to “like” a comment. (Also works best with other apple devices).





# FACE TIME APP

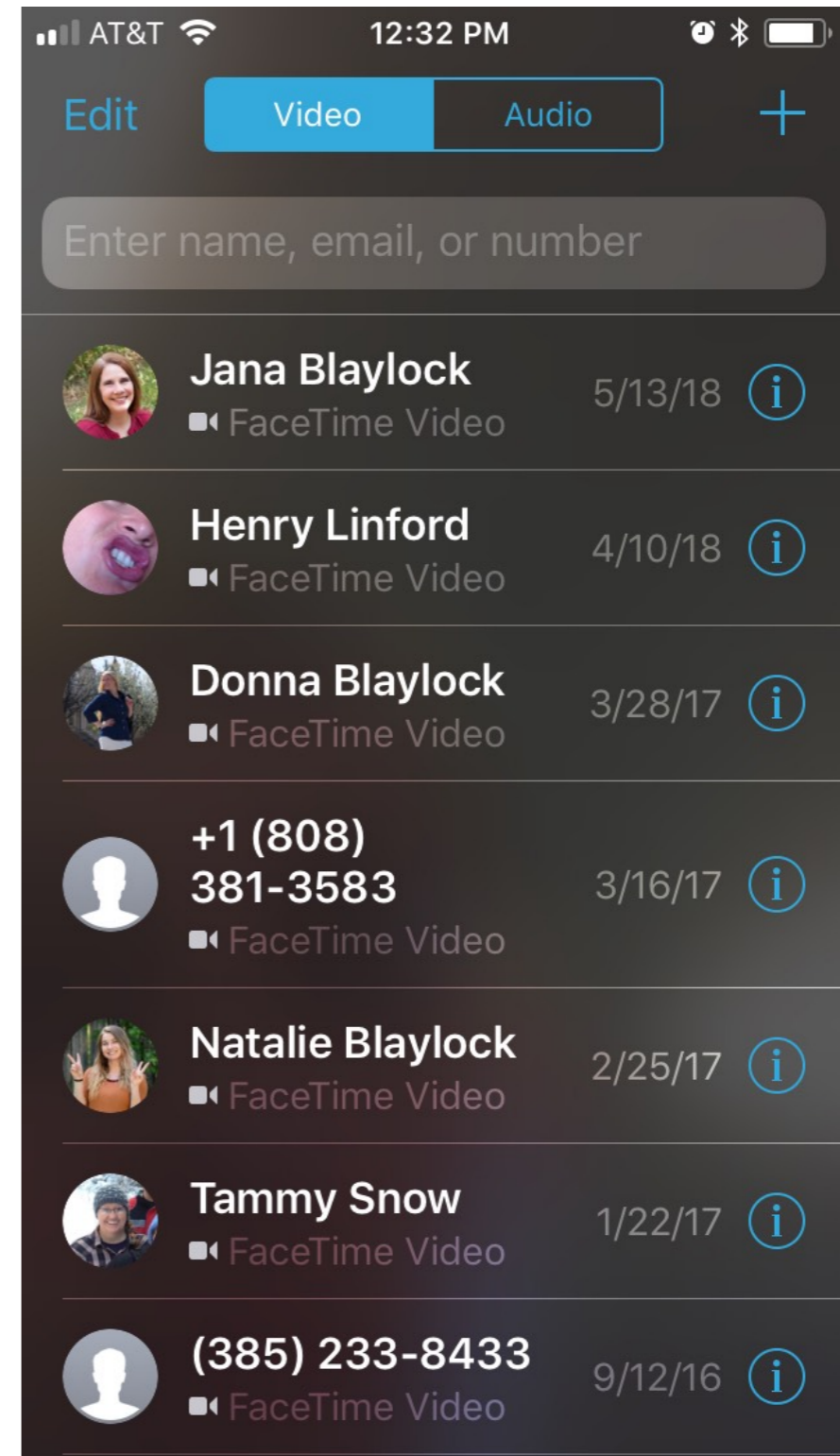
*<https://www.imore.com/how-place-facetime-call-your-iphone>*

# FACE TIME



- ▶ Calling with Face time is as simple as making a call.
- ▶ Two options, Audio and Video.
- ▶ Audio Call uses Wifi, so this is a good option if you don't want to pay roaming fees.

PS, This is Apple's version of Skype.



**PRACTICE !**

**WHATEVER YOU WANT**





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Design is not just what it looks like and feels like. Design is how it works.

*-Steve Jobs*